

## DIAMOND PEOPLE SERVICES

### Apprenticeships

Apprenticeship training can be complex and not easy to understand. We are here to help.

Our team can take you through the information step by step, helping you to make sense of the legislation, to understand how your business or organisation will be affected and to ensure you're able to invest your training budget in a way that is best for you.



#### What is the Apprenticeship Levy?

The apprenticeship levy is part of a wider plan of apprenticeship reform announced by the Government and will come into effect from April 2017. It will affect the way apprenticeship training is funded in England and is designed to increase the number of apprenticeships as a way of meeting current and future skill needs.

#### The Facts:

- Any UK employer, in any sector, with a payroll of more than £3 million per year will need to pay the levy.
- The levy will be 0.5% of the payroll, paid through PAYE.
- Levy-payers will receive an allowance of £15,000 to offset against the levy payment.
- Eligible employers will need to pay the levy regardless of whether or not they engage in apprenticeship training.
- The Government will pay a 10% top up to an employer's levy payment.
- The Government will pay 90% of apprenticeship training costs for employers with a payroll of less than £3 million.

#### How it works?

1	2	3
Payroll bill over £3m	Payroll bill under £3m	Less than 50 employees, employing apprentices aged 16-18 & payroll bill under £3m
+	+	+
You'll pay 0.5% of your annual payroll and receive a £15K allowance	You'll pay 10% of apprenticeship training costs	No contribution. Fully funded apprenticeship training
+	+	+
Government will top up your contribution with an extra 10%	Government pay 90% of apprenticeship training costs	Government pay 100% of apprenticeship training costs
+	+	+
Use funding for existing staff or new apprentices	Use funding for existing staff or new apprentices	Use funding for existing staff or new apprentices.
+	+	+
£1000 incentive for recruiting an apprentice aged 16 – 18 or for someone aged 19+ who requires additional support	£1000 incentive for recruiting an apprentice aged 16 – 18 or for someone aged 19+ who requires additional support	£1000 incentive for recruiting an apprentice aged 16 – 18 or for someone aged 19+ who requires additional support

## How can we help?

- We'll explain how the new legislation impacts your specific business so you can make informed choices about your workforce development and invest your levy payments wisely.
- We'll make the process easy and simple to understand.
- All apprenticeships can be tailored to suit the needs of your business. Research has consistently shown that apprentices trained and directed by you help productivity and increase the competitiveness in your business.

## Why work with us?

- We are an independent training organisation with over 35 years in helping young people achieve nationally recognised qualifications and employment.
- We have developed strong links with companies both large and small throughout the North East, providing high quality work placements with reputable employers, where young people can gain practical experience within their chosen industry
- We have always looked to combine new developments with a pioneering approach to learning and strive to maintain an innovative outlook.

We have apprenticeships for frameworks and standards in:

- Business & Administration - L2/L3
- Customer Service - L2/L3
- Team Leading - L3
- Site Management - L3
- General Management - L3/L5
- IT (Information Technology) - L2/L3
- Sales and Telesales - L2/L3
- Learning and Development - L3
- Employment Related Services

For more information please contact:

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